

Community Room

PARTY CLEAN-UP

CHECKLIST



1 TAKE ALL TRASH WITH YOU

- Please bring your own trash bags, bag all trash, and take it back to your residence when leaving.
- **Do NOT use the large trash cans in the pool area** for party trash.

⚠ Failure to remove trash could result in a cleaning fee.



2 RESET THE THERMOSTAT

- **Summer:** Set to 80°
- **Winter:** Set to 60°



3 WIPE DOWN ALL SURFACES

Please clean all tables, chairs, counters, and any other used surfaces.



4 SWEEP & MOP IF NEEDED

Sweep floors and mop spills if necessary. Cleaning supplies may be available from the attendant.



5 RETURN FURNITURE

Please place all furniture back where it belongs if moved inside or outside.



6 REMOVE DECORATIONS

Remove all decorations, tape, balloons, etc. before leaving.

No nails or tacks allowed on walls.



7 FINAL CHECK BEFORE LEAVING

- Turn off all lights
- Close and lock doors



8 CHECK THE RESTROOMS (IF NO POOL ATTENDANT IS ON SITE)

Please check that restrooms are clean, trash is removed, and lights are off.



9 POOL HOUSE FRIDGE POLICY

The pool house fridge is for community use only and **cannot be used** to store or chill party items. Please take all food and beverages with you.



10 \$3 GUEST FEE

A \$3 guest fee per person applies to all non-residents. Please ensure payment is made as required.



♥ Thank You! ♥

Thank you for helping keep our Community Room clean and welcoming for everyone! 😊